Remember ME ...

PLAN. PREPARE. GO.

OBJECTIVE: Never forget to unplug the iron again.

CHECKLIST

- [ ] Choose destination
- [ ] Make reservations (plane, car, hotel)
- [ ] Get travel insurance
- [ ] Put in request for time off at work
- [ ] Arrange for house-sitter
- [ ] Update vaccinations
- [ ] Locate passport
- [ ] Stop papers & mail
- [ ] Leave contact info & itinerary
- [ ] Arrange airport transportation
- [ ] Begin packing – choose outfits
- [ ] Laundry / drycleaning
- [ ] Bank – cash withdrawl or travelers checks
- [ ] Forward phone/change message
- [ ] Set email autoresponder
- [ ] Water plants/garden
- [ ] Jewelry & other valuables safely stored
- [ ] Notify neighbors
- [ ] Charge phone/computer/gadgets
- [ ] Clean house/fridge/empty trash
- [ ] Turn down heat/AC/Set light timers
- [ ] Lock doors/windows/Set alarm
- [ ]
- [ ]
- [ ]
- [ ]

Have a great trip!

ADDITIONAL NOTES

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seejanefly

"Remember that happiness is a way of travel – not a destination." - UNKNOWN

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[goods to keep ME sane]